ST. CLOUD
TECHNICAL & COMMUNITY
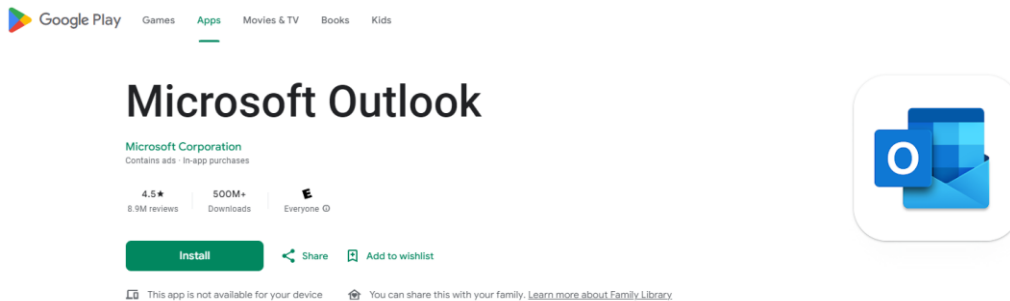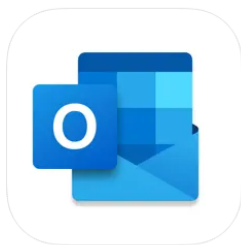COLLEGE

A member of Minnesota State

Microsoft's mobile version of Outlook lets students, faculty, and staff manage their SCTCC email and calendar events.

To get started, install the **Microsoft Outlook app** from the Google Play store or the App Store.

1. After the app is installed on your device, open it.
2. You will be asked for your email address on the Add Account (Android) or Add Email Account (iOS) page.
3. Enter your StarID credentials here, using the following format:
4. StarID@go.minnstate.edu (for students)
5. StarID@minnstate.edu (for employees)
6. Enter your StarID password and follow the Multi Factor Authentication (MFA) prompts to either call or text your cell phone or use the Authenticator App.
   a. Multi-factor authentication (MFA) is a method of authentication that requires the use of more than one verification method and adds a second layer of security to user sign-ins and transactions. It works by requiring you to login and then use one of these verification methods:
      i. A randomly generated pass code or use of an authenticator app
      ii. A phone call and press of the # key needed to verify

Microsoft Authenticator

Get the app on your phone

Scan the QR code with your Android or IOS mobile device.

Google Play

App Store

    a.   Android - Google Play
    b.   Apple – App Store

7. Continue to your Inbox