

COMPREHENSIVE FACILITIES PLAN TASK FORCE

Purpose

The Comprehensive Facilities Plan (CFP) Task Force oversees the update of the College Comprehensive Facilities Plan, ensuring that the plan aligns with strategic priorities of the College and incorporates the following:

- Optimizes the natural setting for student learning and success
- Adapts and aligns the physical environment with institutional values, priorities, and goals for student success
- Creates learning environments that support feelings of belonging and sense of value as an individual
- Form partnerships with the community
- Create meaningful traditions and ceremonies that bond the College community to one another and the institution

Primary Responsibilities

The Task Force will review and assess Comprehensive Facilities Plan consultant proposals and recommend the selection of a consultant to the President. The selected consultant will work with the campus to obtain reference documents, conduct site visits and surveys, and facilitate meetings with the CFP Task Force and other user or community groups. Information gathered from these meetings will shape the final plan recommendations to the President. The Task Force will help to ensure the final plan is actionable and creates a short-, medium-, and long-range vision for the campus. The updated plan should include:

- Anticipated enrollment
- Evolving academic missions and accreditations
- Incremental approach for facilities development

Cabinet Liaison

Vice President of Administration

Membership

Membership will consist of the following:

- Co-chair: Vice President of Administration
- Co-chair: Director of Facilities
- MSCF faculty representatives – at least 1 representing each academic division (6)
- Staff subject matter expert (1)
- AFSCME representative (1)
- MAPE representative (1)
- MMA representative (1)
- Cultural Fluency, Equity, and Inclusion (1)
- IT Representative (1)
- Director of Plant Operations (1)
- Student Representatives (2)
- Community Member (1)

In the event there are insufficient nominations or insufficient diversity among nominations, the College President may appoint up to two (2) additional committee members to achieve a balanced committee and/or acquire desired subject-matter expertise.

Meetings

- Timeline for CFP Process – 9-12 months
- Consultant selection will involve more frequent meetings and potential interview process
- Kick-off meeting with System Office and selected consultant
- Meeting schedule TBD with selected consultant – anticipate monthly initially

Date Adopted 11/2/2021

Date Revised 11/30/2021