Safety Committee Members:

Linda Althaus MSCF Leanne Pearson AFSCME unit #7 Lowell (Allen) Smith MSCF

Carol Brewer MAPE/Safety Officer Judy Plumski AFSCME unity #7 Jason Theisen Facilities Representative

Ryan Haws AFSCME unit #6 Karen Schlangen, Career Services William Tuoy-Giel MMA

Shannon Lindboe , DEED Julie Simonson Commissioners Plan

Meeting Date: 02/22/2024

Meeting Time: 2:00 pm

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | [Join Zoom Meeting](https://minnstate.zoom.us/j/94966670141) | | | One tap mobile: | US: [+13052241968,,94966670141#](tel:+13052241968,,94966670141) or [+13092053325,,94966670141#](tel:+13092053325,,94966670141) | | Meeting URL: | <https://minnstate.zoom.us/j/94966670141> | | Meeting ID: | 949 6667 0141 | |

# Agenda

# Reports of personal injuries and illness

# Injury summary for 2023 posted in HR.

1. Accident investigations
2. Property damage/theft

* Copper cable from Electrical #2
  + Returned for last barrel that didn’t fit in vehicle the first time.
  + Sheds were not secure.
  + Fence was cut, will need to be repaired.
  + Video surveillance does not provide anything to identify individuals.
  + New padlocks put on sheds.
  + One camera that was not working is now.
* CTEC Damage Update
  + Individual identified, police have talked to suspect, and she admitted to it.
  + Will seek restitution through court.
* M/H Truck Theft
  + Extension cords from semis that were plugged in.
  + Video surveillance does not provide anything to identify individual.

1. Alleged hazardous working conditions.

* Substance use prior to working in labs.
  + We have one specific student we are dealing with now, but it is not the first time that it has come up.
  + Updating Drug & Alcohol Policy.

1. Follow-up on action items from previous safety committee meetings

* Received feedback from a few people on the safety programs and safety perception survey.

1. Plans and programs

* Drug & Alcohol Policy – reviewed edits.
* SPCC Plan – sent information to the company, waiting on a plan draft.
* Access Policy – received updates from President Kloos as well as some committee members, working on a second draft.

1. Update on walk-around inspections conducted by

* Met with Dean of T&I to discuss changes/training in program area inspections.
* Will be working with the three automotive lab assistance to get training program in place.
* Will be updating the electric inspection form to clarify some things.
* COPE Survey
* Re-orient sprinkler head in server room.
* Re-direct automatic extinguishing system nozzle to directly protect broiler in Culinary.
* Lock fire protection system isolation valves with chains and provide regular inspection to ensure they remain locked.

1. Update on building/campus security issues
2. Status of employee safety training

* Monthly Emergency Exercises
  + September – Workplace Violence
  + October – Cybersecurity Incident
  + November – Bomb Threat
  + December – Workplace Injury
  + January – Utility Emergency
  + February – Structure Fires
  + March – Hazardous Materials Release
  + April – Severe Weather (will do drill)

1. Status on the job hazard analyses done for the campus

* Vulnerability Assessment (Homeland Security) – Walkthrough completed last Thursday, have not received report yet.

1. Open Floor Discussion

* Future Meetings format
* Labor Law Posters