Safety Committee Members:

Linda Althaus MSCF Leanne Pearson AFSCME unit #7 Lowell (Allen) Smith MSCF

Carol Brewer MAPE/Safety Officer Judy Plumski AFSCME unity #7 Jason Theisen Facilities Representative

Ryan Haws AFSCME unit #6 Karen Schlangen, Career Services William Tuoy-Giel MMA

Shannon Lindboe , DEED Julie Simonson Commissioners Plan

Meeting Date: 02/22/2024

Meeting Time: 2:00 pm

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# Agenda

# Reports of personal injuries and illness

# Injury summary for 2023 posted in HR.

1. Accident investigations
2. Property damage/theft
* Copper cable from Electrical #2
	+ Returned for last barrel that didn’t fit in vehicle the first time.
	+ Sheds were not secure.
	+ Fence was cut, will need to be repaired.
	+ Video surveillance does not provide anything to identify individuals.
	+ New padlocks put on sheds.
	+ One camera that was not working is now.
* CTEC Damage Update
	+ Individual identified, police have talked to suspect, and she admitted to it.
	+ Will seek restitution through court.
* M/H Truck Theft
	+ Extension cords from semis that were plugged in.
	+ Video surveillance does not provide anything to identify individual.
1. Alleged hazardous working conditions.
* Substance use prior to working in labs.
	+ We have one specific student we are dealing with now, but it is not the first time that it has come up.
	+ Updating Drug & Alcohol Policy.
1. Follow-up on action items from previous safety committee meetings
* Received feedback from a few people on the safety programs and safety perception survey.
1. Plans and programs
* Drug & Alcohol Policy – reviewed edits.
* SPCC Plan – sent information to the company, waiting on a plan draft.
* Access Policy – received updates from President Kloos as well as some committee members, working on a second draft.
1. Update on walk-around inspections conducted by
* Met with Dean of T&I to discuss changes/training in program area inspections.
* Will be working with the three automotive lab assistance to get training program in place.
* Will be updating the electric inspection form to clarify some things.
* COPE Survey
* Re-orient sprinkler head in server room.
* Re-direct automatic extinguishing system nozzle to directly protect broiler in Culinary.
* Lock fire protection system isolation valves with chains and provide regular inspection to ensure they remain locked.
1. Update on building/campus security issues
2. Status of employee safety training
* Monthly Emergency Exercises
	+ September – Workplace Violence
	+ October – Cybersecurity Incident
	+ November – Bomb Threat
	+ December – Workplace Injury
	+ January – Utility Emergency
	+ February – Structure Fires
	+ March – Hazardous Materials Release
	+ April – Severe Weather (will do drill)
1. Status on the job hazard analyses done for the campus
* Vulnerability Assessment (Homeland Security) – Walkthrough completed last Thursday, have not received report yet.
1. Open Floor Discussion
* Future Meetings format
* Labor Law Posters