Accommodation Checklist for Each Semester:

☐ **Review your Accommodation Plan**. If you have questions or need to update your plan, schedule a Check-In Meeting or come during Drop-In hours.

☐ Complete the **Semester Accommodation Request Form** to request Accessibility Services send your Accommodation Plan to your Faculty.

☐ If you are approved for Kurzweil/Alternative Texts, submit a **Kurzweil/Alt Text Form** as soon as possible. Remember that you will need to attach proof of purchase of your books to this form. Please give 4-6 weeks for processing.

☐ If you are approved for a note taker, submit a **Note Taking Services Form** for each class you would like a Note Taker in.

☐ If you are approved for an Interpreter, submit an **Interpreter Request Form.** Interpreter forms must be submitted at least 4 business days in advance.

☐ If you are approved for testing accommodations, you may need to submit a **Testing Accommodation Form.** It must be submitted 3 business days before the date you are scheduled to take it, or as early as you want. The Testing Form is required for all tests except for those that are fully online/asynchronous.

Scan here for the

Semester Request Form

Scan here to

book a Check In Meeting

Questions? Let us know!

(320) 308-5064 | acc@sctcc.edu

Northway Building - Room 1-454

sctcc.edu/accessibility-services

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St. Cloud TECHNICAL & COMMUNITY COLLEGE

A member of Minnesota State

SCTCC Student Support Resources

Mental Health and Student Wellness

Mental Health Counseling
https://www.sctcc.edu/mental-health-services

Non-Academic Student Support
https://www.sctcc.edu/student-resource-referral-services

Cyclones Cupboard
https://www.sctcc.edu/cyclones-cupboard-food-pantry

Wellness Resource Services
https://www.sctcc.edu/wellness-resources

Tutoring and Academic Support

TRIO https://www.sctcc.edu/trio

Center for Academic Success (CAS) https://www.sctcc.edu/cas

Academic Advising https://www.sctcc.edu/advising

SCTCC Library https://www.sctcc.edu/library

Accessibility Services Key Forms

Testing Accommodation Form

Kurzweil/Alt Text Form

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