Safety Committee Members:

Linda Althaus MSCF Leanne Pearson AFSCME unit #7 Lowell (Allen) Smith MSCF

Carol Brewer MAPE/Safety Officer Judy Plumski AFSCME unit #7 Jason Theisen Facilities Representative

Ryan Haws AFSCME unit #6 Karen Schlangen, Career Services William Tuoy-Giel MMA

Shannon Lindboe , DEED Julie Simonson Commissioners Plan Dean Fesenmaier AFSCME unit #3/4

Meeting Date: 12/12/2024

Meeting Time: 2:00 pm

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| Meeting ID: | 984 4881 2937 |

# Agenda

# Reports of personal injuries and illness

# No new employee injuries since last meeting.

1. Accident investigations
2. Property damage/theft
3. Alleged hazardous working conditions.
4. Follow-up on action items from previous safety committee meetings.
   * AFSCME representatives were contacted about missing a member from unit #3/4. Dean Fesenmaier is joining our committee.
5. Plans and programs
   * ID Card Policy – Carol and Kari met and added the needed parts of this policy to the new proposed access policy. This one will go away once the other is in place.
   * Access Policy – President’s Cabinet would like the Safety Committee to review this new proposed policy before moving it forward. Please review the draft and send any comments to Carol by January 17th.
   * Safety Committee Charter – Reviewed Charter and revised the minimum number of members from 12 to 20. Also added inclusive verbiage that will be on all Committee Charters. Members approved the revised Charter and it was sent to Karen Hiemenz to be shared at Expanded Cabinet.
6. Update on walk-around inspections conducted.
   * Emergency Management/Security Assistance Visit – received report from Tracy Worsley at the system office. Shared with Committee members to review. No deficiencies were identified except the lack of an actual Security office. The same deficiency was identified in the vulnerability assessment that Homeland Security conducted last year.
7. Update on building/campus security issues.
8. Status of employee safety training
   * 75.2%
9. Drills
   * Fire Drills – conducted in all building in October. For the most part, they all went well. There are still some gaps to be addressed with regards to an all clear for individuals know when it is safe to re-enter Northway.
   * Active Shooter Training – Carol received a request from a community partner regarding any upcoming active shooter training. We did some in the fall at faculty in-service so there are none planned. Carol can share contact information for the St. Cloud Police Officer that conducted the training.
10. Open Floor Discussion