

ST. CLOUD
TECHNICAL & COMMUNITY
COLLEGE
Career Services

***Employer Guide to
Recruiting at SCTCC***

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RECRUITING GUIDE FOR EMPLOYERS

Career Services offers several options for you to connect with students and alumni. Please consider one or more of the following options to help build your brand with our students and graduates. These options are explained throughout this guide.

- Spring Job Fair Series
- Employer Connection Events
- Posting Positions in SCTCC's JobNet, Powered by College Central Network
- On Campus Information Tables

SCTCC EMPLOYER RECRUITMENT POLICY

The St. Cloud Technical & Community College (SCTCC) JobNet is an online platform managed by the Career Center to provide a one stop shop for employers to share employment, internship and volunteer opportunities with SCTCC students, recent graduates and alumni. JobNet is powered by College Central Network. The SCTCC Career Center does not currently use Handshake. Access to JobNet can be obtained by sending an email to careerservices@sctcc.edu. The SCTCC JobNet website acts as a referral service by permitting employers to post information about current job listings to SCTCC students, recent graduates, and alumni. Employers post online through collegecentral.com/sctcc using a professional email address, phone number and business website that would be typically associated with a legal entity. More details about posting positions can be found in the ***Posting Positions in JobNet (College Central Network)*** handout. Please review these guidelines prior to posting in JobNet: [SCTCC Employer Recruitment Policy](#)



SPRING JOB FAIR SERIES

Starting spring 2026, SCTCC will offer a series of job fairs on campus for the following areas:

- Health Sciences and Nursing
- Skilled Trades & Industry
- Business, IT, Education, and Liberal Arts & Sciences

Employers can learn more about these events in JobNet, powered by college Central Network. Log into your existing account and be sure your account stays up to date or create a new account to receive announcements and updates. Our goal is to partner with Central Minnesota Regional Employers to connect with our students and graduates from over 90 academic programs at SCTCC. We encourage employers to promote internships and job opportunities for students, both during and after graduation. Due to the limited space on campus, we anticipate that these events will fill up quickly.

SCTCC has offered an annual job fair for over 30 years, most recently at River's Edge Convention Center in St. Cloud, MN. The transition from a single job fair to multiple events will enable us to become more agile in meeting the hiring needs of employers, as well as the timing of when students seek jobs, internships and apprenticeships. The advantages of this shift includes lower costs for employers, increased student engagement, and the opportunity to visit campus and connect with faculty.



EMPLOYER CONNECTION EVENTS

Employer Connection Events are by invitation only and a collaboration between Career Services and the academic program faculty. We offer these events to ensure that we continue to provide just-in-time services to our employer partners and students in educational programs with internship and/or hiring needs that occur outside the traditional

spring events such as Heating, Air Conditioning & Refrigeration students; and Transportation students in Auto Body Collision Tech, Automotive Services Tech, and Medium/Heavy Truck Technician.

Visit sctcc.edu/career-services/employer for a current list of Employer Connection Events.



ON-CAMPUS INFORMATION TABLES

This service is intended for employers who promote job or volunteer opportunities to current students. Employer tabling is held at the main entrance of the Health Sciences Building and the Northway Building, located next to the cafeteria. Contact Career Services if you are unsure which location is correct for you. Employers must be approved in JobNet and adhere to employer guidelines to table on campus. We reserve the right to limit the number of times employers table per semester.

To make a tabling request for the Northway Building, send your email to Rep_EmployerVisit@sctcc.edu. To make a tabling request for the Health Sciences Building, send an email to HSB_Rep_EmployerVisit@sctcc.edu. Tabling is held Monday through Thursday from 11 am to 1 pm during Fall and Spring semesters, with the exception of holidays and college breaks.



ACADEMIC PROGRAMS AT SCTCC

Visit sctcc.edu/degrees-programs for more information on the 90 academic programs in various fields including; Business, Construction, Education, Healthcare, IT, Manufacturing, Transportation and more.

For any questions about your positions as they match our academic programs, please talk with the Career Services Coordinator.

ADDITIONAL RESOURCES

SCTCC Foundation for Scholarships

The mission of the SCTCC Foundation is to support all strategic priorities of the college by securing financial and community resources. In 2025 the Foundation awarded over \$245,000 in scholarships to more than 340 SCTCC students. Organizations like Granite Partners, Xcel Energy, Park Industries, Momentum Trucking, and many more support SCTCC through scholarships, financial assistance, and in-kind donations while creating valuable partnerships for employment pathways.

The Foundation Board represents a broad spectrum of area business and industry leaders who promote and support the mission of the college to enhance educational opportunities. Contact the Foundation at foundation@sctcc.edu.



SCTCC Customized Training

The Customized Training department at SCTCC provides on demand, on-location training tailored specifically to employers' needs to upskill and reskill their workforce. The team works directly with business, industry, nonprofit, and government organizations to assess needs and implement customized training solutions and continuing education to support organizational growth, productivity, and employee attraction, retention, and development. Contact Customized Training to learn more at [320-308-0015](tel:320-308-0015) or via email at training@sctcc.edu.



Career Services Office Hours:

Monday-Friday, 7:30 am - 4:00 pm
Northway Building Room 1-406

- **Phone:** [320-308-5926](tel:320-308-5926)
- **Email:** careerservices@sctcc.edu
- **Web Page:**
sctcc.edu/career-services/employer

Spring Job Fair Series Registration:

- Save-the-date information, event details, and registration are provided in JobNet, powered by College Central Network. Save-the-date information is emailed out during fall semester. Events are held on campus, and space is limited.



CONNECT WITH US!